

**ARTICLE 1
NAME**

The name of this corporation shall be the New Jersey Association of USA Track & Field Inc., hereinafter referred to as "this Association," "this corporation," or "USATF New Jersey" or "USATF-NJ."

**ARTICLE 2
DEFINITIONS**

As used in these Bylaws and the Operating Regulations:

A Athlete:

21 Active athlete means any individual who is actively engaged in Athletics or who has represented the United States in international competition held under IAAF jurisdiction in Athletics within the preceding ten (10) years or who has placed in the top half of specifically designated national open championship events within the preceding twenty-four (24) months. The Athletes Advisory Committee shall designate qualifying competitions; and

32 Eligible athlete means any athlete who ~~meets the eligibility standards established by USATF for~~ is actively engaged in Athletics or who is an International Athlete.

CB Athletics: (when capitalized) means, inclusively, track & field, long distance running, cross country running, road running, race walking, and any other sport discipline recognized by the IAAF .

EC Athletics Competition: competition means a contest, game, meet, match, tournament, or other Athletics event in which ~~eligible athletes~~ Athletes compete.

D Club-Board (when capitalized) means ~~a local or national~~ the Association's Board of Directors.

CE Club means an organization ~~whose~~ of athletes and others who participate in USATF programs involve competitive member athletes, events, and/or education in Athletics as a team. There shall be various types of USATF clubs, based on the types of programs and purposes they serve. Clubs may have more than one purpose.

IF Coach: means ~~a person~~ an individual who is currently ~~engaging a~~ USATF-certified coach, or who was within the preceding ten (10) years actively engaged in the training of athletes on an active basis, whether on a paid basis or not, and regardless of the extent to which athletes, coaching is a part of the person's vocation, or retired from the vocation of school/college community Athletics, coaching club athletes, or coaching International Athletes.

G **IAAF** means the International Association of Athletics Federations.

H **International Athletics Competition** means any Athletics competition involving athletes representing two (2) or more countries.

I **IOC** means the International Olympic Committee.

J **Past chair or past officer** means the person (other than the current holder of the position) who served immediately prior to the present holder.

JK **NABR**: means the National Athletics Board of Review, as established in USATF Operating Regulation 11.

this Association to conduct a competition, and, which also evidences that the recipient has complied with the requirements of USATF Article 20 of these Bylaws and Operating Regulation 14 23.

handbook), as amended.

N **Sports organization** means a non-profit corporation, club, federation, union, association, or other group organized in the United States ~~which~~that sponsors or arranges any Athletics competition.

P **USATF**: means USA Track and Field, ~~the national governing body~~.

ARTICLE 3

DUTIES

area defined by USATF Bylaws.

geographic area at all levels and developing opportunities for athletics development at the highest possible performance level;

2 **Management**: Promoting Athletics and athletes by conducting competitions and other events, and ~~by~~ cooperating with and encouraging other organizations ~~which that~~ may do so;

3 **Performance**: Fielding the most competent individuals and teams in this geographic area for all levels of competition in Athletics and providing support and conditions that ensure optimal performance to Athletes at all levels;

4 **Marketing**: Generating public awareness, appreciation, and support for Athletics, ~~USATF~~, and ~~this for the~~ Association and USATF, creating athletes and Athletics events, and generating sponsorships to ~~aid this~~ purposes and duties; and

participation in its activities.

EB **Duties**: This corporation shall have the following duties:

organizations active in Athletics;

- ~~32~~ **Coordination of scheduling:** Minimizing, ~~through coordination by~~ sports organizations, conflicts in ~~the scheduling of all~~ schedules for competitions ~~in Athletics;~~
- ~~43~~ **Communication with athletes:** Keeping ~~eligible athletes active in~~ matters and reasonably reflecting the views of ~~such athletes~~ Athletes in the
- ~~54~~ **Sanctioning of events:** Sanctioning ~~Athletics~~ competition ~~in Athletics in~~ Bylaws and ~~Regulations, USATF Bylaws, and USA TF~~ the Operating
- ~~65~~ **Participation in competition:** Providing for ~~the~~ participation by ~~eligible~~ coaches, trainers, managers, administrators, and officials in Athletics competition ~~in Athletics, in accordance with,~~ under the provisions of these Regulations, ~~and provide for protections guaranteed by the Sports Act, and as described elsewhere in these Bylaws;~~
- ~~6~~ **Support of ~~diversity~~ women in Athletics:** Providing equitable support and encouragement for participation by ~~all persons~~ women in Athletics;
- ~~7~~ **Support of the disabled in Athletics,** ~~regardless;~~ Encouraging and programs in Athletics for disabled individuals;
- ~~8~~ **Coordination of technical information:** Coordinating and providing technical information on physical training, equipment design, coaching, and performance analysis in Athletics;
- ~~79~~ **Research:** Encouraging and supporting research, development, and dissemination of information in the areas of ~~gender, age, race or ethnicity, or~~ in Athletics;
- ~~810~~ **Coordination of certification and education:** Providing the means ~~for~~ coaches and officials throughout this geographic area in all disciplines and at all levels of Athletics;
- ~~911~~ **Registration and certification of athletes:** Registering ~~eligible~~ athletes as members and certifying ~~such~~ athletes as eligible for competition; and
- ~~criteria for participating or competing in Association events in Athletics;~~
~~and~~
- ~~1013~~ **Administration of ~~athletics~~ Athletics:** Performing all other duties necessary ~~the administration of~~ administering Athletics in this geographic area and ~~to~~ Corporation's ~~corporation's~~ purposes.

ARTICLE 4 AUTHORITY

This corporation shall be the governing body for Athletics in this geographic area, and shall exercise the following powers:

encouraging the attainment of those goals in Athletics.

in this geographic area.

including Association championships, with the exception that any sports organization which conducts closed Athletics competition (participation in which is restricted to a specific class of eligible athletes such as high school students, college students, members of the Armed Forces, or similar groups or categories) shall have exclusive jurisdiction over such competition.

geographic area, ~~in that it, It~~ shall independently determine and control all matters governing; shall not delegate ~~such determination and its decisions or~~ control, and restraint ~~except in recognition of its role as a part of USATF.~~ This provision parties for administrative assistance and support in connection with its purposes and authority.

ARTICLE 5 CONSTITUENCY

A **Individuals:** Any person who meets the criteria for individual membership as determined by USATF shall be eligible for membership. This includes Athletes, Elite Athletes, disabled athletes, coaches, officials, ~~coaches, trainers, managers,~~ any other ~~sets of individuals named by USATF. A member may belong to~~

membership as determined by USATF shall be eligible for membership. This includes clubs, includes clubs, organizations administering competitions, and any other groups designated by designated by USATF. Member groups

members of the group are to be, and must make any changes to this in a timely manner before such ~~individual,~~ individuals are recognized to vote.

Association Bylaws and Operating Regulations.

which violates any of the provisions of these Bylaws or Regulations, USATF Bylaws or Operating Regulations, any operating policy approved by the USATF Board of Directors, or any operating policy approved by this Association may be suspended ~~or~~ after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next meeting of this Association, to which meeting action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote.

ARTICLE -6 VOTING MEMBERS

All ~~individual~~ members ~~(and individuals who are representatives of organizational~~ voting at meetings of this Association, subject to the provisions of Article 8 of these Bylaws. No individual may cast more than one vote on any motion or in any election. All voters must be current members of this Association of USATF at the time that they are voting and meet any other requirements of these ~~bylaws~~ Bylaws.

ARTICLE 7

membership the second Wednesday in the month of March unless the President

shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meetings, it shall be announced by requisite notice of such meeting.

E. Regular meetings: This Association shall also hold a semi-annual meeting of the membership on the second Wednesday evening of September unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meeting, it shall be announced by requisite notice of such meeting.

C. Special meetings: Special meetings of this Association shall be held upon call by the President or the Board. When the President or Board has fixed the date, time, and place of the meeting it shall be announced by requisite notice of such meeting.

D Meeting procedures: The following shall govern the conduct of all meetings of this Association (excluding Board meetings);

1 Notification of meetings:

a Distribution: Notice of the meeting must be distributed by mail, newsletter, local Association web site, and/or the National Office's web site;

b Web site use: If a web site is to be used to inform members of the meeting, then members must be informed where to find information on the web site through a mailing (or emailing) or newsletter;

c Prior arrival: The initial meeting notice must be sent by means under which it will arrive at least thirty (30) days prior to the beginning of the elections process; and

d Changes: Any notice of a meeting change must be disseminated at least fourteen (14) days prior to the meeting; except that a change of meeting location within the Association's jurisdiction may be made at any time, provided that notice is posted at the former location regarding the new location, and time for travel is allowed before the commencement of the meeting at the new location.

2 Publication of agenda: The proposed agenda shall be included along with the meeting notice. Agendas should also be available at the time of the meeting; additional items added to the agenda shall not include any item where action of the a committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree to such action;

3 Open conduct of business: All meetings of this Association shall be open to all individual members of the Association except as

O ~~This Geographic Area:~~ **USOC** means the ~~State of New Jersey~~ United States Olympic Committee.

P **USATF:** means USA Track and Field, ~~the national governing body.~~

ARTICLE 3

DUTIES

PURPOSES AND DUTIES

area ~~defined by USATF Bylaws.~~

This non-profit corporation shall act as the governing body ~~(as defined by the Ted Stevens Olympic and Amateur Sports Act of 1998)~~ for Athletics in this geographic area defined by USATF Bylaws.

BA Purposes: This corporation shall have the following purposes:

geographic area at all levels and developing opportunities for athletics development at the highest possible performance level;

21 Development: Developing interest and participation in Athletics in this geographic area at all levels and developing opportunities for athletics development at the highest possible performance level;

2 Management: Promoting Athletics and athletes by conducting competitions and other events, and ~~by~~ cooperating with and encouraging other organizations ~~which that~~ may do so;

3 Performance: Fielding the most competent individuals and teams in this geographic area for all levels of competition in Athletics and providing support and conditions that ensure optimal performance to Athletes at all levels;

4 Marketing: Generating public awareness, appreciation, and support for Athletics, ~~USATF,~~ and ~~this for the~~ Association and USATF, creating athletes and Athletics events, and generating sponsorships to ~~aid this~~ purposes and duties; and

participation in its activities.
5 Diversity: Promoting diversity of representation at all levels of participation in its activities.

EB Duties: This corporation shall have the following duties:

21 Responsibility to constituency: Being responsible to ~~the~~ persons and sports organizations active in Athletics;

32 Coordination of scheduling: Minimizing, ~~through coordination by~~ sports organizations, conflicts in ~~the scheduling of all~~ schedules for competitions in Athletics;

43 Communication with athletes: Keeping eligible athletes active in

matters and reasonably reflecting the views of ~~such athletes~~ Athletes in the
54 Sanctioning of events: Sanctioning Athletics competition in Athletics in Bylaws and ~~Regulations,~~ USATF Bylaws, and USA TF the Operating

- 65 Participation in competition:** Providing for ~~the participation by eligible~~ coaches, trainers, managers, administrators, and officials in Athletics competition ~~in Athletics, in accordance with,~~ under the provisions of these Regulations, and provide for protections guaranteed by the Sports Act, and as described elsewhere in these Bylaws;
- 6 Support of diversity women in Athletics:** Providing equitable support and encouragement for participation by ~~all persons~~ women in Athletics;
- 7 Support of the disabled in Athletics,** ~~regardless;~~ Encouraging and programs in Athletics for disabled individuals;
- 8 Coordination of technical information:** Coordinating and providing technical information on physical training, equipment design, coaching, and performance analysis in Athletics;
- 79 Research:** Encouraging and supporting research, development, and dissemination of information in the areas of gender, age, race or ethnicity, or in Athletics;
- 810 Coordination of certification and education:** Providing the means ~~for~~ coaches and officials throughout this geographic area in all disciplines and at all levels of Athletics;
- 911 Registration and certification of athletes:** Registering ~~eligible~~ athletes as members and certifying ~~such~~ athletes as eligible for competition; and criteria for participating or competing in Association events in Athletics; and
- 1013 Administration of ~~athletics~~ Athletics:** Performing all other duties necessary ~~the administration of~~ administering Athletics in this geographic area and ~~to Corporation's~~ corporation's purposes.

ARTICLE 4 AUTHORITY

This corporation shall be the governing body for Athletics in this geographic area, and shall exercise the following powers:

encouraging the attainment of those goals in Athletics.

in this geographic area.

including Association championships, with the exception that any sports organization which conducts closed Athletics competition (participation in which is restricted to a specific class of eligible athletes such as high school students, college students, members of the Armed Forces, or similar groups or categories) shall have exclusive jurisdiction over such competition.

geographic area, ~~in that it.~~ It shall independently determine and control all matters governing; shall not delegate ~~such determination and~~ its decisions or control; and

restraint ~~except in recognition of its role as a part of USATF.~~ This provision parties for administrative assistance and support in connection with its purposes and authority.

ARTICLE 5 CONSTITUENCY

- A** **Individuals:** Any person who meets the criteria for individual membership as determined by USATF shall be eligible for membership. This includes Athletes, Elite Athletes, disabled athletes, coaches, officials, ~~coaches, trainers, managers,~~ any other ~~sets of individuals named by USATF. A member may belong to~~ membership as determined by USATF shall be eligible for membership. This includes clubs, includes clubs, organizations administering competitions, and any other groups designated by designated by USATF. Member groups members of the group are to be, and must make any changes to this in a timely manner before such ~~individual,~~ individuals are recognized to vote.

Association Bylaws and Operating Regulations.

which violates any of the provisions of these Bylaws or Regulations, USATF Bylaws or Operating Regulations, any operating policy approved by the USATF Board of Directors, or any operating policy approved by this Association may be suspended ~~or~~ after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next meeting of this Association, to which meeting action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote.

ARTICLE -6 VOTING MEMBERS

All individual members ~~(and individuals who are representatives of organizational~~ voting at meetings of this Association, subject to the provisions of Article 8 of these Bylaws. No individual may cast more than one vote on any motion or in any election. All voters must be current members of this Association of USATF at the time that they are voting and meet any other requirements of these ~~bylaws~~ Bylaws.

ARTICLE 7

membership the second Wednesday in the month of March unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meetings, it shall be announced by requisite notice of such meeting.

E. Regular meetings: This Association shall also hold a semi-annual meeting of the membership on the second Wednesday evening of September unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meeting, it shall be announced by requisite notice of such meeting.

C. Special meetings: Special meetings of this Association shall be held upon call by the President

of the Board. When the President or Board has fixed the date, time, and place of the meeting it shall be announced by requisite notice of such meeting.

D **Meeting procedures:** The following shall govern the conduct of all meetings of this Association (excluding Board meetings):

1 Notification of meetings:

- a **Distribution:** Notice of the meeting must be distributed by mail, newsletter, local Association web site, and/or the National Office's web site;
- b **Web site use:** If a web site is to be used to inform members of the meeting, then members must be informed where to find information on the web site through a mailing (or emailing) or newsletter;
- c **Prior arrival:** The initial meeting notice must be sent by means under which it will arrive at least thirty (30) days prior to the beginning of the elections process; and
- d **Changes:** Any notice of a meeting change must be disseminated at least fourteen (14) days prior to the meeting; except that a change of meeting location within the Association's jurisdiction may be made at any time, provided that notice is posted at the former location regarding the new location, and time for travel is allowed before the commencement of the meeting at the new location.

2 **Publication of agenda:** The proposed agenda shall be included along with the meeting notice. Agendas should also be available at the time of the meeting; additional items added to the agenda shall not include any item where action of the a committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree to such action;

3 **Open conduct of business:** All meetings of this Association shall be open to all individual members of the Association except as

12 Maintaining athlete eligibility requirements: Establishing eligibility criteria for participating or competing in Association events in Athletics; and

1013 Administration of athletics **Athletics:** Performing all other duties necessary ~~the administration of~~ administering Athletics in this geographic area and ~~to Corporation's~~ corporation's purposes.

ARTICLE 4 AUTHORITY

This corporation shall be the governing body for Athletics in this geographic area, and shall exercise the following powers:

BA Representation: Representing this geographic area in USATF.

encouraging the attainment of those goals in Athletics.

DB Establishment of Association goals: Establishing Association goals and encouraging the attainment of those goals in Athletics.

in this geographic area.

FC Coordination of Athletics: Serving as the coordinating body for activity in Athletics in this geographic area.

including Association championships, with the exception that any sports organization which conducts closed Athletics competition (participation in which is restricted to a specific class of eligible athletes such as high school students, college students, members of the Armed Forces, or similar groups or categories) shall have exclusive jurisdiction over such competition.

HD Jurisdiction: Shall have jurisdiction over Athletics competition in this geographic area, including Association championships, with the exception that any sports organization which conducts closed Athletics competition (participation in which is restricted to a specific class of eligible athletes such as high school students, college students, members of the Armed Forces, or similar groups or categories) shall have exclusive jurisdiction over such competition.

geographic area, ~~in that it.~~ It shall independently determine and control all matters governing; shall not delegate ~~such determination and its decisions or~~ control, and restraint ~~except in recognition of its role as a part of USATF.~~ This provision shall not ~~be construed as preventing~~ prevent this Association from contracting with third parties for administrative assistance and support in connection with its purposes and authority.

JE Autonomy: This Association shall be autonomous in ~~its governance of~~ governing

Athletics in this geographic area, ~~in that it.~~ It shall independently determine and matters central to ~~such governance in accordance with the USATF Bylaws and~~ free from outside restraint ~~except in recognition of its role as a part of USATF.~~ contracting with third parties for administrative assistance and support in connection with its purposes and authority.

ARTICLE 5 CONSTITUENCY

- A Individuals:** Any person who meets the criteria for individual membership as determined by USATF shall be eligible for membership. This includes Athletes, Elite Athletes, disabled athletes, coaches, officials, ~~coaches, trainers, managers,~~ any other ~~sets of individuals named by USATF. A member may belong to~~ membership as determined by USATF shall be eligible for membership. This includes clubs, includes clubs, organizations administering competitions, and any other groups designated by designated by USATF. Member groups members of the group are to be, and must make any changes to this in a timely manner before such ~~individual,~~ individuals are recognized to vote.

Association Bylaws and Operating Regulations.

which violates any of the provisions of these Bylaws or Regulations, USATF Bylaws or Operating Regulations, any operating policy approved by the USATF Board of Directors, or any operating policy approved by this Association may be suspended ~~or~~ after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next meeting of this Association, to which meeting action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote.

ARTICLE 6 VOTING MEMBERS

All ~~individual~~ members ~~(and individuals who are representatives of organizational~~ voting at meetings of this Association, subject to the provisions of Article 8 of these Bylaws. No individual may cast more than one vote on any motion or in any election. All voters must be current members of this Association of USATF at the time that they are voting and meet any other requirements of these ~~bylaws~~ Bylaws.

ARTICLE 7

membership the second Wednesday in the month of March unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meetings, it shall be announced by requisite notice of such meeting.

E. Regular meetings: This Association shall also hold a semi-annual meeting of the membership on the second Wednesday evening of September unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meeting, it shall be announced by requisite notice of such meeting.

C. Special meetings: Special meetings of this Association shall be held upon call by the President of the Board. When the President or Board has fixed the date, time, and place of the meeting it shall be announced by requisite notice of such meeting.

D Meeting procedures: The following shall govern the conduct of all meetings of this Association (excluding Board meetings):

1 Notification of meetings:

a **Distribution:** Notice of the meeting must be distributed by mail, newsletter, local Association web site, and/or the National Office's web site;

b **Web site use:** If a web site is to be used to inform members of the meeting, then members must be informed where to find information on the web site through a mailing (or emailing) or newsletter;

c **Prior arrival:** The initial meeting notice must be sent by means under which it will arrive at least thirty (30) days prior to the beginning of the elections process; and

d **Changes:** Any notice of a meeting change must be disseminated at least fourteen (14) days prior to the meeting; except that a change of meeting location within the Association's jurisdiction may be made at any time, provided that notice is posted at the former location regarding the new location, and time for travel is allowed before the commencement of the meeting at the new location.

2 Publication of agenda: The proposed agenda shall be included along with the meeting notice. Agendas should also be available at the time of the meeting; additional items added to the agenda shall not include any item where action of the a committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree to such action;

3 Open conduct of business: All meetings of this Association shall be open to all individual members of the Association except as

DB must designate in writing who the voting members of the group are to be, and must make any changes to this in a timely manner before such ~~individual, individuals~~ are recognized to vote.

Association Bylaws and Operating Regulations.

FC **Applications:** Application for membership shall be in accordance with the USATF and Association Bylaws and Operating Regulations.

which violates any of the provisions of these Bylaws or Regulations, USATF Bylaws or Operating Regulations, any operating policy approved by the USATF Board of Directors, or any operating policy approved by this Association may be suspended ~~or~~ after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next meeting of this Association, to which meeting action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote.

HD **Suspension and ~~Expulsion~~expulsion:** Any individual or group recognized by this Association which violates any of the provisions of these Bylaws or Regulations, USATF Bylaws or Operating Regulations, any operating policy approved by the USATF Board of Directors, or any operating policy approved by this Association may be suspended ~~or expelled, after due notice and a hearing in accordance with these Bylaws and appended Regulations, after due notice and an opportunity to be heard by the body designated to conduct such hearings, until the next meeting of this Association, to which meeting action of suspension shall be reported by the Secretary. At such meeting the suspension may be rescinded by a majority vote of the members, or such individual or group may be expelled by a two-thirds vote.~~

ARTICLE -6 VOTING MEMBERS

All ~~individual~~ members ~~(and individuals who are representatives of organizational~~ voting at meetings of this Association, subject to the provisions of Article 8 of these Bylaws. No individual may cast more than one vote on any motion or in any election. All voters must be current members of this Association of USATF at the time that they are voting and meet any other requirements of these ~~bylaws~~Bylaws.

ARTICLE 7

ANNUAL, SEMI-ANNUAL, & SPECIAL MEETINGS

membership the second Wednesday in the month of March unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meetings, it shall be announced by requisite notice of such meeting.

BA **Annual meeting:** This Association shall also hold an annual meeting of the membership the second Wednesday in the month of March unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meetings, it shall be announced by requisite notice

of such meeting.

E. Regular meetings: This Association shall also hold a semi-annual meeting of the membership on the second Wednesday evening of September unless the President shall select another weekday evening in that month. When the President has fixed the date, time, and place of the meeting, it shall be announced by requisite notice of such meeting.

C. Special meetings: Special meetings of this Association shall be held upon call by the President of the Board. When the President or Board has fixed the date, time, and place of the meeting it shall be announced by requisite notice of such meeting.

D **Meeting procedures:** The following shall govern the conduct of all meetings of this Association (excluding Board meetings):

1 Notification of meetings:

a **Distribution:** Notice of the meeting must be distributed by mail, newsletter, local Association web site, and/or the National Office's web site;

b **Web site use:** If a web site is to be used to inform members of the meeting, then members must be informed where to find information on the web site through a mailing (or emailing) or newsletter;

c **Prior arrival:** The initial meeting notice must be sent by means under which it will arrive at least thirty (30) days prior to the beginning of the elections process; and

d **Changes:** Any notice of a meeting change must be disseminated at least fourteen (14) days prior to the meeting; except that a change of meeting location within the Association's jurisdiction may be made at any time, provided that notice is posted at the former location regarding the new location, and time for travel is allowed before the commencement of the meeting at the new location.

2 **Publication of agenda:** The proposed agenda shall be included along with the meeting notice. Agendas should also be available at the time of the meeting; additional items added to the agenda shall not include any item where action of the a committee is necessary, unless seventy-five percent (75%) of the members of the group then present agree to such action;

3 **Open conduct of business:** All meetings of this Association shall be open to all individual members of the Association except as otherwise provided. There shall be a specified time period in the meeting where any member may give input or make a brief statement;

Closed

~~**A. Meeting procedures:** The following shall govern the conduct of all meetings of this Association;~~

seventy-five percent (75%) of the members of the group then present agree to close the session. Notwithstanding the foregoing, this section shall not apply to the discussion of any personnel or legal matters, which shall be discussed in a closed session.

- 4 **Record of a meeting:** The Association and all of its committees shall have a recording secretary. Within thirty (30) days of the meeting, draft minutes should be posted on the Internet. All written reports or a summary of such reports shall be distributed with the draft minutes.

these Bylaws, a quorum shall consist of a minimum of ten eligible voters-

four (4) of whom shall be Athletes. **Agenda:** Prior to each meeting of this Association, the Secretary shall consult with the President and any Association staff members on the agenda. The Secretary or designee shall prepare an agenda to be presented to the members at the start of the meeting as one of the first orders of business. Such agenda items shall include, but not necessarily be limited to:

- 1 **Attendance:** Consideration of the eligibility of members through acceptance of the ~~registrar's~~ registrar's report or roll call;
- 2 **Credentials:** Consideration of credentials and challenges;
- 3 **Minutes:** Acceptance of the minutes of the previous meeting;
- 4 **Financial report** ~~Treasurer's:~~ Treasurer's report and approval of the budget;
- 5 **Reports:** Reports from the President and those officers and committee chairs which have business to come before the delegates;
- 6 **Introductions:** Group introduction of other officers and committee chairs (without reports);
- 7 **Amendments:** Action on proposed amendments;
- 58 **Elections:** Nominations and elections as scheduled, including special elections;
8. ~~Reports: Of the President, Committee Chairs, and Chief Paid Executive;~~
- 10 **Awards:** Appropriate awards presentations; and
- 711 **Other business:** New or old business as scheduled;
- 812 Adjournment.

Roberts Rules of Order (Newly Revised), unless otherwise provided in these Bylaws. Decisions by the chair may be appealed to the Association President shall designate a qualified ~~Parliamentarian~~ parliamentarian for all Association.

ARTICLE 8 VOTING

The following guidelines shall apply to all elections for officers and sport committee and other chairs in this Association:

Committee and other chairs shall follow common guidelines and procedures to ensure fairness and openness. These provisions shall include:

B 1 Election notice:

newsletter, local Association web site, , and/or the USATF web site.

eb b Web site use: Members shall If a web site is to be used to inform elections, members must be informed where to find election-information on site in each Association magazine through a mailing (or emailing) or

membership list provided by the National Office. The Association must also comply with state law requirements for not-for-profit corporations; and

2 Notice must be sent by mail to any member making a written request for notice by mail within one year of an election.

c Prior arrival: The initial meeting notice must be ~~sent by means~~ thirty (30) days prior to the beginning of the ~~elections process; and election~~

d Changes: Any notice of a meeting change or a change in the election process, not previously publicized, must be distributed at least fourteen (14) days prior to the meeting; except that a change of meeting within the Association's jurisdiction may be made at any time, provided that notice is posted at the former location regarding the new location, and time for travel is allowed before the commencement of the meeting at the new location.

committee's operating procedures, there shall be no nominating committee. Members may initially nominate candidates up to 45 days prior to the election meeting by notifying the Secretary, or designee, and those nominations shall be shown on the election notice;

32 In-person meeting nominations: Nominations ~~may also~~ must be floor at ~~any an in-person~~ election meeting ~~and Write in votes shall be~~

43 Membership & and age criteria: A candidate must be a member of the Association who is at least 18 years of age ~~(at the start of the term of~~ and

54 Nominations and seconds: A candidate needs one (1) nominator and one (1) seconder who are both members of the Association.

ED Voter criteria:

maximum of one vote, regardless of how many positions ~~within~~ the person occupies;

32 Proxies: There shall be no proxy voting;

Minimum age: Voters must be a minimum of age eighteen (18) on the day of the election;

43 Voting membership deadline: Except for renewals from the previous year, individuals must be members ~~in for at least thirty (30) days prior to the~~ the election (e.g., if the election is held ~~at any time in on~~ September 15, the must be ~~processed~~ paid in full by ~~July 31~~ August 16);

54 Appointees: ~~Association appointees shall~~ An appointed committee chair or elections in that capacity, but may otherwise qualify ~~to for a~~ vote;

65 Organizations: organizational members shall have a minimum of one (1) potential vote. Clubs having twenty-five or more USATF members shall be entitled to a second potential vote. Clubs having fifty members shall be entitled to a third potential vote. (Members shall be measured based on USATF membership totals for the twelve- month registration period ending in October of the previous calendar year.) The total number of club votes is subject to the limitation of Paragraph D-2.

76 Organization voters: If an organization has more than one (1) vote, each ballot must be cast by a different representative; and

87 Membership of all voters: Organizations and any person representing an organization in Association voting matters must be USATF (and Association) members of USATF in order to vote.

D Conduct of voting: This Association shall use a balanced meeting ballot where only ~~selected~~ designated members of the Association are eligible to ~~vote in Association Board~~ voting matters.

1 Number of votes: There shall be a maximum of sixty (60) available votes, divided among the following five constituencies: eligible athletes, coaches, officials, organizational members, and other members (which may include elected officers of the Association);

2 Minimum voting strengths: Each constituency above is entitled to the following maximum available number of votes: clubs (24 votes), athletes (12 votes), coaches (9 votes), officials (9 votes), others ~~(6 votes);~~ 6 votes);

~~4. Disputes: Credential disputes must be resolved before the election process is~~ than one constituency must choose one constituency in which to vote at the meeting;

54 Caucuses: Constituencies with more individuals than votes allowed will caucus before the election to determine the voters or apportionment of votes;

65 Athlete caucuses: In an athlete caucus, youth (18-year old), open (non-international ages 19-39), international ~~ten-year~~ rule regardless of age), masters (40-and- above) athletes must each be represented if member athletes are present and available. In such a case, the number of votes granted to a division above shall be as equal as possible, regardless of the number of athletes present from a division.

6 Disputes: Credential disputes must be resolved before the election process is started (i.e. before taking nominations and/or before the report of the

nominating committee);

7 **Uncontested:** Uncontested elections may be voted by acclamation; and

8 **Ballot type:** A secret ballot must be used for contested elections.

9 **Opened Ballots:** Any ballot opened outside the presence of the entire voting panel shall not be counted.

E Counting of ballots:

(1) of whom must be an ~~athlete. The panel~~ Active Athlete, shall count the vote tally. All panel members shall be ~~of voting age at least 18 years old.~~ The

2 not include any individual who is a candidate for a ~~contested an~~ office;.

Consultation: The panel may consult ~~as necessary~~ with the secretary, ~~and~~ or parliamentarian (~~so long as they are not candidates~~ contested offices) ~~on procedural matters.~~

F Committee chairs and vice chairs:

appointed, must be at least 18 years ~~of age~~ old and members of the Chairs and vice chairs shall be elected ~~to a transitional two year terms~~ otherwise provided herein, the President with the Board's approval shall appoint interim chairs or vice chairs to fill vacancies for the remainder of the term;.

32 **Election:** When each sport committee chair and vice chair is elected, the election shall take place at a meeting which is held separately from the Association annual meeting. There shall be four such meetings (all taking place on a weekday evening between March 1 to June 30 of the year in which the term is to begin) as follows: (1) A High Performance Division election meeting for the Men's and Women's Track & Field Committees and Race-walking Committee, (2) An LDR Division election meeting for the three LDR committees, (3) a Masters Track & Field election meeting, and (4) a youth Athletics election meeting. For the voting make-up of committees see Article 12-8-2.

~~7. Notice: Notice of the committee elections shall be included in the meeting notices~~

meeting shall be elected at the September regular meeting. Each voter may vote for a maximum number of candidates equal to the number of delegates that the Association may seat at the national annual meeting. Additionally, each voter may cast one alternate vote (an "A"). Alternate votes shall be considered in the count only to break ties;

32 **Plurality:** When delegates are elected, a plurality vote ~~shall~~ (the individual receiving the most votes) may be accepted for election;.

3. Alternates: Any candidates not elected delegates who received votes shall be considered elected alternates in order of preference of number of votes received. The delegation chair may appoint additional alternates in preference after the last elected alternate. Alternates may move up to delegate status to fill vacancies or to enable the delegation meet national requirements (in which case, they shall replace the lowest ranking delegates);

4. Delegation Chair The Association President, or the President's designee, shall serve as

the Delegation Chair;

5. Committee Representatives: If attending the national annual meeting, the Association's sport committee chair shall serve as the Association's representative to the national sport committee. If the Association sport committee chair is absent, the vice chair shall serve. If both the chair and vice chair are absent, the Delegation chair shall appoint a representative. The Association Officials Chair shall serve as the representative on the national Officials Committee, unless absent, in which case, the Delegation Chair shall appoint a representative.

individual receiving the most votes) may not be accepted in the first round, except for the election of ~~national~~ delegates to the USATF Annual Meeting. is sufficient in the second round; ~~and~~.

32 **Run-off candidates:** In run-off elections, the number of candidates shall be equal to twice the remaining positions ~~shall be~~ on the ballot.

shall apply to election ~~grievances~~ disputes. Protests may only be made after process is concluded;

32 **Panel composition;** An NABR panel from a different USATF whose election is disputed shall be appointed to conduct the hearing. All hearings shall be by conference call. The procedures in USATF Regulation 21 shall apply.

43 **Invalidation:** The NABR panel shall invalidate an election if it is found that one or more infractions occurred ~~and that were~~ likely to have changed the outcome of an election; ~~and~~.

54 **Further action:** The NABR panel may recommend ~~or require~~ changes elections in the Association;

ninety days) shall not participate in any part of the elections process ~~(nominations or nominations or campaigning, but may, at the Association's discretion, be permitted to vote if they are otherwise eligible. Current Association employees may, at the Association's discretion, seek election by the Association as a national delegate, or any other representative position at the national level.~~

ARTICLE 9

THEIR DUTIES

a Secretary ~~and~~, a Treasurer. No individual may be an officer of this Association also an officer of another sport governing body at the local or national level.

prescribed by these Bylaws, the USATF Bylaws ~~or Operating Regulations~~, or the

a **Preside** at all meetings of ~~USA TF~~ this Association and its Board;

b Be an **ex officio non-voting member** of all committees; c
Manage and supervise the affairs of the Association.

~~Subject~~subject to the direction of the Board of this Association, shall **d** Select committee chairs and name other such members to fill positions that he or she is entitled to appoint ~~as well as other appointments~~ consultation with the other officers. Such appointments shall take effect temporarily and, except as otherwise specified herein, become permanent for the President's term upon approval by the Board. The President may, ~~however, likewise~~ terminate such appointments for upon written notice to such appointees; and the other officers;

32 Vice President: The Vice President shall perform duties assigned by the President and Board. In the temporary absence of the President from a meeting, the Vice President shall serve as acting chair;

43 Secretary: The Secretary shall keep or cause to be kept all records of this Association, and all minutes of meetings of this Association and its Board, and, in general shall perform all duties normally pertaining to the office of secretary; ~~and~~

54 Treasurer: The Treasurer shall keep or cause to be kept a correct and complete record of account, showing accurately at all times the financial condition of this Association, and, in general, shall perform all duties normally pertaining to the office of ~~Treasurer~~ treasurer.

E. Election: All officers are to be elected for three years at the semi-annual March meeting the Association held in ~~2002, and every three years thereafter~~. ~~A term shall begin on~~ position during an other officer position; however, a person may be named in other dual capacities to fill a vacancy. ~~(Transitional rules are attached as an appendix.)~~

full consecutive terms without a period away from that position, but may serve in another officer position immediately following the expiration of their second term (for example, a person may serve as President immediately following the expiration of their second consecutive term as Vice President). A person may serve two such consecutive full terms after serving a partial term to fill a vacancy. ~~A vice president~~

except that in the absence of the President, the Vice President shall full out the remainder of the President's term. In the event the Board determines that an officer is temporarily unable to serve, it may, in its sole discretion, name another officer to fill the vacancy temporarily. In the event an officer resigns or is permanently unable to serve, the Board shall name a successor until the following annual meeting, subject to the limitation in paragraph C above, at which time a special election shall be held for the unexpired portion of the term. A non-officer director who assumes an officer position automatically vacates the non-officer director position. An officer may not accept the nomination for a non-officer director position without first resigning from the office.

by a two-thirds vote of those members of the Association present and voting at an annual meeting or special meeting called for this purpose, and provided the requisite notice for such meeting (see Article 8) shall properly set forth the removal vote on its

agenda.

G Dispute resolution:

- 1 **Arbitrators:** Selecting an impartial three-person arbitration panel, to include at least one Active Athlete, to hear and decide grievance and disciplinary matters. The arbitrators shall not be members of the Association Board or Executive Committee;
- 2 **Challenge:** The opportunity for a party to a grievance or disciplinary proceeding to object to an arbitrator due to an established or apparent conflict of interest;
- 3 **Filing:** Special procedures for filing and handling grievances against an officer of the Association, which exclude the officer from the grievance administration process;
- 4 **Dates:** Grievance or disciplinary hearing to be held within ninety- five (95) days of filing the proceeding;
- 5 **Delay:** The opportunity for the arbitrators to dismiss or rule against any party who delays the proceedings, is uncooperative, or is unprepared to present evidence or a defense at the grievance or disciplinary hearing, provided that proper advance notice of the hearing has been given to the party; and
- 6 **Appeals:** The decision of the arbitrators is to be appealed under USATF Regulation 21-R.

ARTICLE 10

DIRECTORS

~~(or thirteen members during the transition until July 1, 2006)~~ all elected to three-

The **officers** of this Association (4 persons); ~~), except~~
the President shall only be entitled to vote to break ties;

b. The non-officer directors (8 persons after the transition) including:

i. Three (3) coaches (one college, one high school, and one club coach);

ii. Three (3) active athletes; and

Two (2) at-large members ~~(three such members during the transition);~~

c. Four of the eight non-officer directors shall be elected ~~in 2003 and every~~
election of the Association's officers, and the remaining half shall be elected in
in 2004 and every third year thereafter. One additional director will be

32 **Chair and Secretary:** The President of the Association shall serve as chair (and only vote to break ties) and the Secretary as secretary ~~;~~ and

affairs of the Association and perform those duties specified in these Bylaws;

a. Each individual Board member shall owe the Association a fiduciary duty of loyalty and shall, at all times, act in the best interests of the Association;

2-b. Each individual Board member shall maintain the confidentiality of non-public Association affairs, including, without limitation, all internal discussions and communications of the Board, or among Board members, concerning matters pertinent to the Association or its members; and

3-2. Meetings of the Board: The Board may conduct its affairs either at a meetings or by a conference call. It shall hold quarterly in-person meetings during each year ~~one week prior to the membership meetings of the~~ specified by the President. Additional meetings may be called by the President or the Secretary. At least seven (7) days notice of any in person meeting and at least forty-eight (48) hours' notice of any conference call. Written notice shall include the minutes of the previous meeting. ~~in person meeting and at~~ be waived by unanimous consent. Individuals who cannot attend in-person meetings may participate fully by conference call. By written request, a majority of the Board may call additional meetings. Board members intending to call a meeting must give at least five (5) days' notice to the President of their intent by facsimile or electronic mail. After the members of the Board have called for a meeting, the President shall have twenty-four (24) hours to determine the venue and give appropriate notice to the Board. All Board meeting minutes and communications by Board members concerning matters pertinent to the Association or its members shall be presumptively treated as confidential and shall not be shared with the general membership of the Association absent agreement by the Board to do so.

Association unless appointed by the Board to fill a vacancy until the next annual meeting when an interim election shall be held unless the Board position is already up for election.

after the election meeting. Directors elected to fill vacancies or replace appointed interim directors shall take office immediately.

E. Limitation of Terms: No person may serve for more than two full consecutive three year terms as a non-officer director without a period away from serving in any non-officer director position. A person may serve two consecutive terms after serving a partial term to fill a vacancy. ~~The transition rules to convert the Board existing in 2001 to these bylaws are~~

members of the Board. For example, if there are no vacancies, there shall be seven members for a quorum.

vote of those present and voting. There shall be no voting by proxy .

by call of the officers, the Board may conduct a vote through the distribution and/or collection of ballots using the U.S. Postal Service, e-mail, facsimile, or any other service that may be authorized. The procedure and subject matter for such a vote shall be set forth in the authorizing resolution.

budget, audit, compensation, insurance, and grants. Each Board committee will have no more than five (5) members, at least one (1) of whom must be a Board member.
The President shall appoint the members with the approval of the Board.

of those delegates of USATF present and voting at an annual meeting or special meeting meeting called for this purpose, and provided the requisite notice for such meeting shall shall properly set forth the removal vote on its agenda.

consecutive Board of Directors meetings may, by a 2/3 vote of the Board members attending, cause expulsion of the member. An expulsion vote may only be taken at the following Board meeting and only if upon a motion made and seconded with fourteen days written notice to the Board members. The member to be expelled shall have the opportunity to present any matter in opposition to the expulsion motion prior to a vote being taken at the meeting but such presentation shall only be made at the meeting at which the expulsion vote is taken.

ARTICLE 11 ASSOCIATION OFFICE

A Chief Paid Executive: The chief paid executive of the Association shall ~~have~~ be the ~~title of CEO, Executive Director, or~~ Managing Director. ~~The chief paid executive~~ Board, and who shall carry out the policies and programs of this Association in accordance with these Bylaws. ~~The chief paid executive~~ Managing Director shall

- 1 **Supervision and appointment of staff-:** Supervise the ~~office~~ paid staff of Association, including the appointment of such paid personnel as are necessary for the conduct of business;
- 2 **National communications:** Supervise the proper handling of the correspondence and communications with individuals and ~~Athletics~~ Athletics' organizations in other Associations and with the National Office of USATF;
- 3 **Legal documents and commitments:** Ensure that all contracts and other legal commitments of this Association are signed by the authorized officers of this Association after approval by established procedures;
- 4 **Ex officio membership:** Serve as a non-voting member of the Board, and all committees and subcommittees;
- 5 ~~Employment: Is expected to devote~~ **Exclusive employment:** Devote his or Association ~~and not engage~~ without engaging in any other profession or as permitted in the employment contract;
- 6 **Budgetary limitation:** Operate within the annual budget. In addition, all major funding matters and expenditures shall be approved by the Treasurer; and the Budget and Finance Committee of the Board
- 7 ~~Meeting report~~ **Strategic planning:** Draft strategic plans for this for approval to the Board;
- 78 **Annual & Semi-Annual Report:** At the annual and semi-annual meetings, present to this Association a report on the state of the sport, including a

review of ~~activities and the~~ progress since the last meeting and suggested future implementation of the strategic plans for the following year; and

9. Coordinating the efforts of volunteers in the best interests of the Association.
Other duties: Carry out other responsibilities which may be assigned by resolution of the membership at the Annual Meeting or the Board.

perform the following duties ~~that may include the following:~~

- 1 **Membership:** Process all categories of membership under USATF Article 5-~~0, which may include~~D, including the collection of appropriate fees and services;
- 2 **Championships:** In conjunction with the appropriate sport committees, advertise, schedule, manage, and ~~coordinate~~conduct Association
- 3 **National competition**; Manage or liaison all aspects of national ~~and~~ and regional competition held in this geographic area;
- 4 **Development:** Develop and implement a cohesive, effective development program in conjunction with the development committees and other applicable committees, and the national committees;
- 45 **Public relations / media relations:** Optimize the quantity and quality public exposure of this Association, and its sports, events, and athletes;
- 56 **Publications:** Coordinate the timely publication of communications with members and others;
- 67 **Marketing and promotions:** ~~Market and promote~~Devote sufficient staff successful marketing and promotion of the sport and of the Association;
- 78 **Fund raising:** Conduct fund raising programs for the Association as approved by the Board;
- 89 **Scheduling:** Coordinate ~~scheduling of~~ major competitions and championships; for certification and education programs, especially for coaches and officials;
- 1011 **Meetings**Annual and semi-annual meetings: Initiate site selection for the semi-annual meetings of the Association and its ~~committees~~committee in conjunction with the President and committee and/or division chairs; and
- 1112 **Purposes and duties of corporation:** Perform other tasks necessary to fulfill this ~~Corporation's~~Corporation's purposes and duties.

shall not participate in any of the following activities:

- office or position at any level (Association, committee, national, or international), except that in ~~reports at Association meetings, the chief~~ Director may comment on the performance to date of any USATF incumbent and/or describe the qualifications appropriate for any USATF position; and
- 32 **Voting:** Serving as voting members of this ~~Board or any of the~~ Association committees ~~except the Member Services Committee~~. Voting in elections by representation is permitted. If permitted by USATF, being a candidate for national delegate or other national position is permitted. .

1 Staff other than Managing Director: A complaint against a member of the chief paid executive or Association staff should shall be directed sent to the Managing Director. By agreement, either shall cause the President and counsel to the Board for their consideration to receive the complaint within The Managing Director shall be given not less than thirty (30) days to investigate the complaint, and shall have a written report of his or her investigation at the next appropriate Board meeting, including any action (if necessary) to be taken to remedy the situation;

delivered to the Secretary of this Association. The Secretary shall forward a copies to be delivered within ten (10) days to the Complaint to each party Complaint;

Managing Director are within the sole discretion of the Board; and
1. Formal resolution: If the informal resolution of the complaint is unsatisfactory to written response shall be made within thirty (30) days of the resolution of the complaint. Interim reports shall be made every one hundred twenty (120) days, pending resolution.

7

rector #2 Ed Sabin's first full term ends. He is eligible to run for one

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